

THE MSUNDUZI MUNICIPALITY

CONTRACT No. SCM 51 OF 21/22

**PROPOSAL CALL FOR THE SUPPLY, DELIVERY, INSTALLATION, COMMISSIONING,
MAINTENANCE AND MANAGEMENT OF A HAND HELD PRE-PAID PARKING METER SYSTEM
WITHIN THE MSUNDUZI MUNICIPALITY'S AREA OF JURISDICTION**

TENDER NOTICE

Tender proposals are hereby invited from suitably experienced Service Providers for the supply, delivery, installation, commissioning, maintenance and management of a hand held pre-paid Parking Meter System within the Msunduzi Municipality's area of jurisdiction for a period of three (3) years.

Interested tenderers are required to submit a **Bidder Registration Form** of which is available on the Msunduzi Municipality's website www.msunduzi.gov.za in the Tenders Folder / Database Forms. The registration period will begin from **Monday, 07 February 2022** and end at the close of business on **Wednesday, 16 February 2022**. **The Bidder Registration Form must be completed and e-mailed to vinay.mohanlal@msunduzi.gov.za. Tenderers who fail to register within the above registration period will not be eligible to submit a tender document.**

The Msunduzi Municipality will continue to advertise its Tender Notices on the National Treasury e-Tender Publication Portal and Municipal website. Tender documents will only be e-mailed to potential tenderers that have timeously submitted their Bidder Registration Forms as per the above stated timeframe. The details of the non-compulsory Virtual Tender Briefing will be contained within the tender document.

For any technical related enquiries, please contact Zacharia Maluleka (Traffic and Security Department) on direct Telephone No. 033 – 392 3096 or e-mail address zacharia.maluleka@msunduzi.gov.za.

For any procurement related enquiries, please contact Vinay Mohanlal (Supply Chain Management Unit) on direct Telephone No. 033 – 392 2852 or e-mail address vinay.mohanlal@msunduzi.gov.za.

Tenders must be submitted both in hard copy and on a CD/USB Flash Drive contained in sealed envelopes and marked with "**Contract No. SCM 51 of 21/22**" and the **Contract Description** and must be placed in the Tender Box located in the Foyer, Ground Floor, City Hall, 169 Chief Albert Luthuli Street, Pietermaritzburg, 3201, not later than **12h00 on Wednesday, 16 March 2022**, when they will be publicly opened. Only tenders placed in the Tender Box shall be accepted.

Tender Validity Period: Four (4) months commencing from the closing date of tender.

Tender Adjudication/Evaluation Criteria: Tenderers shall be evaluated on a Two Stage Evaluation System – Stage One: Functionality and Stage Two: 80/20 Preference Point System in accordance with the Preferential Procurement Regulations 2017, issued in terms of section 5 of the Preferential Procurement Policy Framework Act, Act No. 5 of 2000. The Functionality for Stage One shall be evaluated on the following criteria:

No.	Evaluation Criteria	Maximum Points
1.	Experience of Key Personnel and Supervisory Staff to be Employed on the Project:	15
1(a)	Site Manager	3
1(b)	Supervisors	12
2.	Availability of Resources:	35
2(a)	Parking Meter Systems	30
2(b)	Identifiable Visible Uniform	5
3.	Company Experience	20
4.	Location of Offices	10
Total Functionality Points		80
Minimum Threshold to Qualify for Stage Two		60% (48)

The Msunduzi Municipality does not bind itself to accept the lowest or any tender and reserves the right to accept the whole or any part of a tender. Each tenderer will be informed of the tender result.

The Msunduzi Municipality expects businesses within the Pietermaritzburg and Midlands Region to support its contract and BEE/SMME initiatives.

M. P. KHATHIDE (CITY MANAGER)